

# Greater Providence Baptist Church

2000 Milton Road Charlotte, NC 28215 Phone: 704-532-6228 FAX: 704-532-7568  
Rev. Fred Gibson, D. Min., Senior Pastor

## SPACE USAGE APPLICATION

<b>FACILITY REQUESTED:</b> <u>Family Life Center</u>	<b>DATE:</b> _____
<b>Check One:</b> _____ <b>Internal Event (GPBC Organization/Member)</b> (Fees May Apply)	
_____ <b>External Event (Non-member)</b> (Fees Apply)	
_____ <b>Community-based Event</b> (Fees May Apply)	
<b>FEES DUE (If applicable)</b> \$ _____	

SPONSORING ORGANIZATION: \_\_\_\_\_

REPRESENTATIVE NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Type of Activity: \_\_\_\_\_

Does this activity include food? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, please contact Food Services Coordinator, Ola McCoy.

## SET-UP

Activity Open to Public? Yes \_\_\_\_\_ No \_\_\_\_\_ Number Attending: \_\_\_\_\_

List specific equipment needed for the Event (Be specific, i.e., number of chairs): \_\_\_\_\_

## DAY(S) and TIME

PLEASE FILL OUT (A) FOR A ONE-TIME ACTIVITY OR (B) FOR A CONTINUING ACTIVITY

(A) Date of Activity \_\_\_\_\_ Day of the Week \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_

(B) Starting Date \_\_\_\_\_ Ending Date \_\_\_\_\_

Days of the Week \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_

### PLEASE READ REVERSE SIDE FOR REGULATIONS BEFORE SIGNING

I, the undersigned, have read the foregoing application and all information pertaining thereto and understand and agree to their standards and requirements. I also understand that Greater Providence Baptist Church in its entirety will not be held responsible for any accidents or injuries occurring to any members of our group (participants) while using the facilities requested. No publicity for the above activity will be released until the space usage application has been approved with all required signatures. Upon approval, I understand that a confirmation will be given either by email (if provided) or by telephone.

\_\_\_\_\_  
Organization Representative/Position

\_\_\_\_\_  
Food Services Coordinator

\_\_\_\_\_  
Director of Ministries

\_\_\_\_\_  
Reservations Coordinator

\_\_\_\_\_  
Executive Officer

\_\_\_\_\_  
Date Entered

## General Rules

*Rule infraction will result in expulsion from the facility.*

1. Christian Ethics – We have a zero tolerance policy regarding fighting, profanity and degrading language during any event. We will not tolerate alcoholic beverages, smoking, drugs or weapons on our campus.
2. Dancing – Decent and in order dancing is permitted. We will not tolerate sexual dancing, grinding or other explicit behaviors that violate basic Christian principles.
3. Music that contains foul language or degrades women, African Americans or any other race will not be allowed.
4. Footwear – Athletic shoes must be worn for all sporting events and dancing on the gym floor. While heels may be worn at more formal affairs, dancing or excessive movement in them while on the gym floor is not permitted. A portable dance floor is a possible future consideration for that area.
5. Activity Hours – All activities (overnight and extended hour activities excepted) will end no later than 10:00 P.M.
6. Saturday and Sunday Activities are limited to essential functions. No social activities or athletic events will be scheduled during worship hours.
7. Attire must be decent and in order at all times as determined by Greater Providence staff.
8. Children under the age of 14 must be accompanied by an adult (21 or older) when utilizing the gym with the exception of organized events monitored by approved ministries, organizations or personnel.

### *In Addition...*

- **No Do-Rags** will be worn in this facility.
- **Pants must be pulled up and stay up at all times.** This means **NO SAGGING PANTS** with or without shorts underneath!
- **Midriff must be covered** at all times.
- **Hanging on the net or rim of a basketball goal** is never permitted.

*Patrons of this facility are expected to  
Respect themselves, others (including those in authority), this property and all rules.*

## Outside Catering

- Caterer must provide Certificate of Insurance – GP requires one million dollars of liability insurance
- If an individual has prepared the food, they are required to sign a disclaimer accepting responsibility should there be any damages to kitchen and/or Fellowship area(s)
- All food must be prepared off-premises (fully cooked) – outside caterers will not be permitted to operate appliances
- Food warmers/chaffing dishes may be used to keep the food warm
- Caterer must furnish their own utensils and supplies
- Items requiring refrigeration may be placed in the refrigerator providing space is available
- You may use the ice machine
- We will set up buffet, drink and dessert tables if requested
- You may have access to brooms and mops (the janitor's closet) for spills/general clean-up